

Creation Care Committee Mandate

Approved: 4-12-10, Revised: 4-11-12

A. Membership

The Committee shall *normally* consist of seven members *one of whom shall be the Council representative. One member shall serve as the Chair of the Committee; another member shall serve as Secretary.*

B. Terms of Office

1. Appointments to the Committee are for one year (July 1 to June 30).
2. Appointments are renewable with Council approval.

C. Responsibilities of the Committee

The Creation Care Committee oversees all aspects of Woodlawn's work to care for God's creation, including

1. assessing and making recommendations about Woodlawn's use of renewable and non-renewable resources and encouraging reusing and recycling materials in all Woodlawn activities both at the Ministry Center and in the other facilities used by the church.
2. assisting other committees with Creation Care matters.
3. promoting educational and hands-on activities to help congregational members consider Woodlawn's impact on the environment.
4. promoting educational and hands-on activities to help congregational members consider their own impact on the environment.
5. providing leadership and supervision in the implementation of Woodlawn's participation in the Plaster Creek Stewards project.
6. overseeing the clean-up of the Ministry Center after intergenerational dinners on Sunday evenings and any other food-related events that are official church functions and that may be assigned to them.
7. one member of the Committee shall be responsible for removing washed coffee cups from the dishwasher after Sunday morning coffees and placing them into the proper storage cupboards.
8. any other matters pertaining to Woodlawn's creation care ministry that may be brought to the committee's attention.

D. Meetings

Normally the Committee will meet once per month (or as needed) at a time that is mutually agreeable to the committee members.

E. Minutes

Written minutes of all meetings shall be produced and distributed to Committee members and to the Program Coordinator.

F. Reporting

1. The Committee shall submit minutes of all of its meetings to Council via the Program Coordinator.
2. The Committee shall inform other committees of its actions or plans as necessary.

G. Budget

The Committee shall submit an annual budget to the Council by way of the Finance and Administration Committee by February 1 of each year.

H. Expenditures

All expenditures must have the prior approval by the Committee chair in advance of the expenditure.